

Procurement Information

Leighton-Linslade Town Council's procurement policy is governed by the Council's Standing Orders and Financial Regulations. The Council's procurement rules and thresholds for any type of expenditure are as follows:

For expenditure of £5,000 or less in value the Town Clerk or the duly authorised Head of Service shall have executive power within designated budget lines
For expenditure exceeding £5,000 but less than £35,000 in value the Town Clerk or duly authorised Head of Service shall invite quotations from at least three firms, such firms shall be selected in accordance with the Council's Standing Orders.

For expenditure exceeding £35,000, a minimum of three tenders shall be invited in accordance with Standing Orders.

The Council shall not be obliged to accept the lowest or any tender, quote or estimate.

The Council also has regulations for procuring specialist services and emergency expenditure that are set out in the Council's Financial Regulations and Standing Orders.