



PIGEON MANAGEMENT GRANT 2021 – INFORMATION

A. WHAT TYPE OF WORK CAN BE FUNDED?

The purpose of this grant is to assist independent businesses to support the Town Council and its residents in reducing the pigeon population within the Town Centre. Grant funds are being made available for the sole purpose of installing pigeon proofing schemes to independent business premises. There is a total of £34,000 of grant funds available.

B. TOWN CENTRE IS CLASSED AS THE FOLLOWING AREAS:

High Street, Market Square, Lake street, Church Square, Bridge Street, North Street (top & bottom ends), Hockliffe Street, High Street Mews, Ryland Mews, Peacock Mews, Ropa Court, Bell Alley and Waterborne Walk.

C. HOW MUCH CAN BE APPLIED FOR?

Up to a maximum of £2,000. The applicant must fund the remainder of the costs for work. The amount of grant funding to be approved may be less than the amount requested.

D. WHAT COMMITMENT IS NEEDED FROM THE APPLICANT?

The applicant must seek 3 quotations and submit them with the application form, clearly identifying the preferred quote.

Agreed grant funds will be released upon the completion of the works being funded. To release funds, the applicant must provide the Council with a copy of the invoice, evidence that the applicant has paid their contribution and pictures of the completed work if available.

E. WHAT WILL NOT BE FUNDED?

Retrospective work.

The cost of scaffolding will not be funded.

F. WHEN TO APPLY

The grant fund is open from **Monday 4th January 2021**.

The closing date for applications is **Friday 26th February 2021, by 5.00pm**.

G. APPLICATION PROCEDURE

Once the application has been received by the Council, it will be checked to ensure all relevant details are provided.

The application will be presented to the Cultural and Economic Services Committee Chair, Deputy Chair and Town Clerk for their delegated decision on whether a grant will be approved.

Decisions will be made in writing and there is no appeals process.

The applicant will be expected to commission and complete the works before **30th April 2021**.



FREE CONSULTATIONS

To help applicants explore what could work best for in terms of making an impact on a building, the Town Council has funded a pest control consultant to attend the Town Centre between 8.30am and 1.00pm on Wednesday 13th and Monday 18th January 2021.

To book a free consultation appointment, call: Area Pest Control UK Ltd. on 01234 798198 and quote, LB Town Centre. There are a limited number of appointments and which will be booked on a first come first serviced basis.

Please note, APC will only provide advice and not a quote for works during the visit. Should you want a quote, this must take place outside of the consultation visit.

Applicants will be expected to secure a minimum of three quotes as part of the application process.

Please note, the Town Council does not endorse the consultant and cannot be liable for the advice given. Applicants remain responsible for the choice of works to be undertaken

PIGEON MANAGEMENT GRANT 2021 - TERMS AND CONDITIONS

- A. If there is a serious breach of terms & conditions, if the business ceases to operate before the works agreed to be funded have been undertaken, or if the project does not proceed as planned, the grant will not be paid and/or received funds must be returned to Town Council.
- B. Anyone found to be acting dishonestly in making the application or spending the grant would be reported to the police and might face prosecution.
- C. All applications will be considered by the relevant Committee representatives, who will approve or refuse applications. The amount of grant funding to be approved may be less than the amount requested. Decisions will be made in writing and there is no appeals process.
- D. A grant may only be used for the purpose set out in the application form and it cannot be given to any other persons.
- E. Recognition of any grant made by the Town Council must be made in any publicity and in the business accounts.
- F. The Town Council may ask you to attend the meeting at which the application will be considered and/or to attend a reception to receive the cheque.
- G. The Town Council reserves the right to amend any policy, procedures, and assessment criteria for grants at any time.



PIGEON MANAGEMENT GRANT - APPLICATION FORM

Name of Applicant:			
Name of Business:			
Business Address:			
Telephone:	Mobile:	Land Line:	
Email:			
Please circle:	Premises Owner	Premises Landlord	Premises Tennant

Detail of Works proposed: <i>(Add a second sheet and supporting documentation if necessary)</i>	
Duration of works:	

Costings

Item:	Costs:
<i>(These details will be from your preferred quotation for works that you want funds for)</i>	
	£
	£
	£
	£
	£
TOTAL	£

Grant amount applied for: £

Amount self-funded: £



Have 3 quotes been obtained? <i>(please circle)</i>	Yes	No	If yes, who from? (Please attach)	

I confirm that I have the permission from the owner of the premises to undertake the works listed above.			
I confirm that I have the authority to apply for the grant on behalf of the business and premises.			
I agree that if successful, details of the scheme for which the grant is awarded may be published by the Council.			
I confirm that if successful, I will provide Leighton-Linslade Town Council proof of my self-funding contribution and that works have been completed by supplying the invoice, evidence of payment and photographs of completed works.			
I understand that the information provided on and with this application form will be used by the Council to judge whether or not to award the grant and that the decision is final.			
I am aware the council will retain this information only for the purposes of processing the grant application and subject to the terms of its privacy notice and associated data management policies. https://www.leightonlinslade-tc.gov.uk/privacy-policy/			
I declare that the information given is correct to the best of my knowledge and that any funds received will be used solely for the purpose detailed on this form.			
Applicant signature:		Date:	
Name in capitals:			
Designation: <i>(your work role)</i>			

Office use:			
Date received:	App. No.	Officer:	
Decision details:			